

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Sheriff - Coroner	(2) MEETING DATE 11/22/2016	(3) CONTACT/PHONE Ian Parkinson/781-4540	
(4) SUBJECT Request to approve a budget adjustment in the amount of \$103,000 from a proposed amendment to the 2015 Stonegarden Federal Grant in the amount of \$38,000 and \$65,000 from the Supplemental Law Enforcement Services Fund (SLESF) to be used for the purchase of an airborne multi-band radio (\$38,000) and the upgrading of the aircraft avionics and refurbishment of the aircraft exterior (\$65,000) by a 4/5 vote; amend the fixed asset list in Fund Center 136 – Sheriff-Coroner to include the radio; and authorize the Sheriff-Coroner to sign the amended 2015 Stonegarden Federal Grant document necessary to purchase the radio. All Districts.			
(5) RECOMMENDED ACTION It is recommended that your Board: <ol style="list-style-type: none"> 1. Authorize a corresponding budget adjustment in the amount of \$103,000, \$38,000 from the 2015 Stonegarden Federal Grant, \$65,000 from SLESF as the financing source and increase the Capital Outlay appropriation by \$103,000 by a 4/5 vote; 2. Approve and accept an amendment to the 2015 Stonegarden Federal Grant in the amount of \$38,000 to be used to purchase one (1) Technisonic Radio TDFM9100-P91513 with encryption capability. 3. Approve expenditure of funds from the Supplemental Law Enforcement Services Fund (SLESF) in the amount of \$65,000 to be used for upgrading of the aircraft avionics and refurbishment of aircraft exterior; 4. Amend the fixed asset list for the Sheriff's Office to include a Technisonic Radio in the amount of \$38,000; and 5. Authorize the Sheriff-Coroner to sign the amended grant document necessary to purchase a radio. 			
(6) FUNDING SOURCE(S) Stonegarden Grant/Supplemental Law Enforcement Services Fund (SLESF)	(7) CURRENT YEAR FINANCIAL IMPACT \$103,000.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? No
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <u>1617048</u> <input checked="" type="checkbox"/> 4/5 Vote Required <input type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: <u>6/21/2016</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Geoff O'Quest, Administrative Analyst			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Sheriff - Coroner / Ian Parkinson/781-4540

DATE: 11/22/2016

SUBJECT: Request to approve a budget adjustment in the amount of \$103,000 from a proposed amendment to the 2015 Stonegarden Federal Grant in the amount of \$38,000 and \$65,000 from the Supplemental Law Enforcement Services Fund (SLESF) to be used for the purchase of an airborne multi-band radio (\$38,000) and the upgrading of the aircraft avionics and refurbishment of the aircraft exterior (\$65,000) by a 4/5 vote; amend the fixed asset list in Fund Center 136 – Sheriff-Coroner to include the radio; and authorize the Sheriff-Coroner to sign the amended 2015 Stonegarden Federal Grant document necessary to purchase the radio. All Districts.

RECOMMENDATION

It is recommended that your Board:

1. Authorize a corresponding budget adjustment in the amount of \$103,000, \$38,000 from the 2015 Stonegarden Federal Grant, \$65,000 from SLESF as the financing source and increase the Capital Outlay appropriation by \$103,000 by a 4/5 vote;
2. Approve and accept an amendment to the 2015 Stonegarden Federal Grant in the amount of \$38,000 to be used to purchase one (1) Technisonic Radio TDFM9100-P91513 with encryption capability.
3. Approve expenditure of funds from the Supplemental Law Enforcement Services Fund (SLESF) in the amount of \$65,000 to be used for upgrading of the aircraft avionics and refurbishment of aircraft exterior;
4. Amend the fixed asset list for the Sheriff's Office to include a Technisonic Radio in the amount of \$38,000; and
5. Authorize the Sheriff-Coroner to sign the amended grant document necessary to purchase a radio.

DISCUSSION

EXECUTIVE SUMMARY

The Sheriff's Office requests the Board of Supervisors approve a request to amend the grant allocation amount from the 2015 Stonegarden Federal Grant, approve the use of funds from Supplemental Law Enforcement Services Fund (SLESF) and add \$103,000 to the Capital Outlay appropriation in the Sheriff's budget to cover the costs of communications equipment, upgraded avionics and to complete the a Sheriff's aircraft project.

BACKGROUND

On June 21, 2016, your Board approved and accepted a 1982 Cessna 182 aircraft from the County of San Bernardino and a Capital Outlay appropriation of \$190,075, of which \$111,000 represented the fair market value of the aircraft and \$79,075 from Asset Forfeiture Trust Account funds and donated funds from the San Luis Obispo County Sheriff's Advisory Foundation.

The \$79,075 was allocated for costs associated with taking ownership of the aircraft, the Gyrocam camera repair, interior improvements, engine replacement and avionics replacement. Following the completion of the required FAA annual inspection by an outside vendor it was determined that additional refurbishment and repairs are required due to deferred maintenance by the aircraft's prior operator. As a result additional funds are required to upgrade the aircraft for safety and to comply with FAA regulations. Approval of this request for additional funds will allow for these upgrades and repairs and will bring this project to a close.

The estimate for annual cost of operation in the amount of \$60,582 that was referenced in the June 21, 2016 Board letter will remain the same, however, we intend to include the operations costs in our funding application for the 2017 Operation Stonegarden grant. If the sheriff's office does not receive approval for our funding request from the Operation Stonegarden grant the sheriff's office will absorb the maintenance cost from General Fund support. Once the project is completed we do not anticipate any maintenance costs will be incurred prior to the FY 2017-18 budget.

CURRENT REQUEST

The Sheriff's Office requests the Board approve expenditures totaling \$65,000 from SLESF funds for use in upgrading the avionics package and for the refurbish/repair of the interior and exterior of the aircraft. The requested expenditures will be allocated to the following:

\$34,000 – Refurbish/repair of the aircraft.

\$24,000 – Upgrades to the aircraft's avionics and instrumentation.

\$7,000 – To cover any contingencies that may occur during the completion of the work on the aircraft.

The Sheriff's Office has received tentative approval for supplemental funding to the Operation Stonegarden grant in the amount of \$38,000 for the purchase of a radio for the aircraft. Operation Stonegarden requires the County make the initial purchase and then the County is reimbursed for the cost of the equipment.

OTHER AGENCY INVOLVEMENT/IMPACT

County Counsel for approval of the amendment as to its legal form and effect. Central Services was consulted for pricing.

FINANCIAL CONSIDERATIONS

The Sheriff's Office is requesting the \$65,000 from SLESF to be used for upgrades and repairs to the aircraft and the \$38,000 in grant funding to be used to purchase a Technisonic Radio with digital encryption. In the event that the Operation 2015 Stonegarden grant is unable to fulfill its assurance of funding the Sheriff's Office will make an adjustment during the third quarter utilizing funds from the Sheriff's Asset Forfeiture Trust Fund.

The table below represents the revenue and expenditures of this request with a net county cost of zero dollars:

Revenue:	
Stonegarden 2015 Grant	\$ 38,000.00
SLESF	\$ 65,000.00
Total Revenue	\$ 103,000.00
Expenditures:	
Capital Outlay: Radio	\$ 38,000.00
Capital Outlay: Refurbish/repair of the aircraft	\$ 34,000.00
Capital Outlay: Upgrades to the aircraft's avionics and instrumentation	\$ 24,000.00
Contingencies:	\$ 7,000.00
Total Expenditures	\$ 103,000.00
Net County Cost	\$ 0.00

Although it is estimated that there will be no maintenance cost for this fiscal year, any future maintenance costs will be absorbed through the Sheriff's Office budget.

RESULTS

The approval of this funding request will improve the safety and mission effectiveness of the Cessna 182 aircraft for use in conducting search and rescue missions, conducting aerial observation of suspected criminal activity, and for coastal patrols as part of our ongoing efforts to combat maritime smuggling activity along the central coast of California.

This expenditure will enhance the capabilities of the Sheriff's Office which contributes to the County's community-wide goal of a Safe Community: "The County will strive to create a community where all people-adults and children alike-have a sense of security and well-being, crime is controlled, fire and rescue response is timely, and roads are safe."